



Minerva Academy Council Meeting Minutes 18th July 2019 at 6.00pm

Members:

Nicky McAllister (NM) - (Chair)	Sponsor 1	Jenny Harvey (JH) (Vice Principal)	Teacher
Hannah Ward (HW) *	Sponsor 2	Donna Goodhind (DG)	Support Staff
Bridget Suitters (BS)	Sponsor 3	Lily Wright (LW)	Student Advocate
Vacancy	Sponsor 4	Anna Keen (AK) *	LA Rep
Pete Franklin (PF)	Sponsor 5	Thareem Naz (TN) *	Parent 1
Dan Nicholls (DN)	Executive Principal	Shuyara Chowdhury (SC)	Parent 2
Pete Hallam (PH)	Principal	Sue Burns (SB) *	Clerk
*	<i>Indicates absent from meeting</i>		*
			<i>Indicates question asked</i>

1, The Academy Council met before the meeting (without the Principal and Vice Principal), to review the papers, discuss lines of enquiry and identify trends.

2, Introduction, Administration, and Apologies

The meeting commenced at

Apologies were received and accepted for AK, HW, TN and SB

The meeting was deemed to be quorate.

BS took the minutes in the absence of the Clerk who was absent through illness.

3, Declarations of interest

The Academy Council confirmed there have been no changes their pecuniary interests since the last meeting.

4, Minutes of Previous Meeting (7th May 2019)

The minutes from the previous meeting were agreed to be a true and accurate record and were signed by the Chair.

5, Questions

Given that KS2 results, particularly in Reading and combined, fell short of expected targets what key lessons have been learnt from these results and has SLT started to put plan together to improve results next year?

PH started by saying that JH and he both felt sick and were extremely disappointed. 2 boys who were expected to achieve didn't and this is what let school down. After SATS found out that one boy had suffered bereavement and the other boy didn't answer questions and because he was identified as going to do well, he was in a bigger cohort of children and staff didn't pick up that he

was struggling. JH and PH have looked at all papers and analysed them and are asking for two to be remarked.

Need to improve on teaching and learning preparation for tests and notch up expectations on all children from day 1 of next term.

Analysed every question and it was clear that children struggled with stamina, pace, style of exam questions and how to answer. True/false questions through some children.

From September

- PH, JH will be in class supporting children and taking a lead.(this has been received favourably by staff)
- Expectations need to improve throughout school (acknowledged not met national bench marks for anything.)
- Staff will be stricter on children on expectations and achievements
- Practise different style of questions
- Talk to children about growth mindsets
- Look at good practice across CLF
- More learning walks, scrutiny

Dan explained that Kate Richardson new executive principal will be supporting Minerva and will be visible in school.

PH and JH are starting to put a plan together to improve results next year and year 6 teaches had too.

All 3 areas of those gaining the higher level are significantly down this year but reported as positive. Could you explain this?

Compared to CLF averages it is a positive. (Dan Nicholls said AC right to be concerned).

How did 31% of SEND children do? Could more have been done to support them?

Analysis showing children doing well. Not achieving on attainment but progress is pleasing. QFT has made impact. Hope to reach ARE with good interventions.

Do we have data on KS2 progress?

6 children joined school later so no data. For all other children there is data

What are the identified risks for next year and what additional support can be expected from CLF

As for question 1. DN reiterated the support the school would get from Kate Richardson. Quality of provision not being met over time and there is a need for SLT to maintain a rigorous focus and become agents of change.

How is staff morale as staff worked hard to support all children to reach their potential.

All staff were very disappointed and felt they couldn't have supported children any more. Staff work as a team so wasn't just years 2 and 6 staff who were disappointed everyone was.

Did staff absence and or student lateness/ attendance affect results

JH reported that she was sure that student lateness didn't affect results. Pupil attendance did, although one child who was absent for a period of time caught up and did well. One year 6 teacher was out for a period of time before SATS and it is well known that children don't like change and although an experienced teacher who knew children well substituted it didn't help not having their regular teacher.

It is well documented that a new build can effect standards and although PH was very involved with new build he wouldn't like to think this effected results.

Could you describe how/why Maths with Parents at KS1 has been successful. Why was this?

This is on line support where parents can see how to support their children. It gives different ideas and techniques SC parent governor uses it and has found it very useful. There has been approx. 50% take up. This will be rolled out next school year for new year 2 cohort and continued in year 3.

Interventions with 2 year 1 pupils are described as unsuccessful. Why was this?

Two pupils did make some progress from interventions but did not reach GLD.

The academy will be under close scrutiny from CLF and possibly 'higher'. What can the AC do to support SLT.

PH and JH requested that AC continue to have link rolls and come into school to question and support staff and school. AC to continue to take part in learning walks and to challenge at AC meetings.

Why is there inconsistency over reporting on CPOMMS?

There are many different categories on CPOMMS and not everything gets reported as should. An example was given re bullying as some things reported under bullying are more falling out. CLF has done some work on CPOMMS to make it easier to report correctly and staff have had/will be having training.

What is the ICT Use Agreement and what is preventing all families from agreeing to it?

All families were asked at beginning of school year to sign along with their child/children an agreement that they would only use ICT for an hour after school. Safeguarding team were following up with families who hadn't returned form. It is always difficult to know if information gets home to parents. Action BS to follow up with safeguarding lead how many forms were returned this year and what process will be for next.

Why are staff not fully confident to challenge social care through escalation policy?

The safeguarding team will always challenge social care. This is evidenced in termly safeguarding report for CLF. Individual staff would not be expected to do this.

When can we expect the playground to be fully functional?

This should be fully functional when children return in September.

6, Staffing Update

The Academy is fully staffed.

7, Pupil Voice

Lilly explained growth mindsets had been theme. Pete thanked Lily for her enthusiasm and commitment to Pupil voice and there had been some good work achieved.

8, Feedback from COAC

There would be 3 key documents to be used and discussed at AC from sept, AIP,SEF and Academy improvement tracker.

9, AOB

Nicky announced that she would be stepping down as chair from September and Bridget Suitters would take over as Chair.

BS asked PH if it would be possible for AC to have access to The Key which would be a beneficial resource for all.

Action: PH to see if he can get access to The Key for the AC

ACTIONS

ITEM	ACTION	INITIALS
9	PH to see if he can get access to The Key for the AC	PH

Signed by Chair: _____ Date: _____