



4th March 2019

Dear Parent/Carer,

Parent/Carer’s Evening

We will be holding two Parent/Carers’ evenings on Monday 18th March and Thursday 21st March where you will have the opportunity to discuss your child’s progress with their teacher.

We would like all parents to make an appointment to meet their child’s class teacher.

Please tick your preferred time on the slip below and return it to the class teacher. Each appointment will be for 10 minutes and we will try to give you an appointment within your preferred time slot.

Mrs Harvey will be available to discuss any Special Educational Needs (SEN) updates and concerns. Please book appointments with Mrs Harvey at the office.

Yours faithfully,

Mr P.Hallam
 Principal.

Minerva Primary Academy
Parents’/Carers’ Evenings

Child’s name: _____ Class: _____

Monday 18th March

3:45 – 4:15pm	
4:15 – 4:45pm	
4:45 – 5:15pm	
5:15 – 5:45pm	

Thursday 21st March

3:45 – 4:15pm	
4:15 – 4:45pm	
4:45 – 5:15pm	
5:15 – 5:45pm	